

**MINUTES OF REGULAR MEETING
FOUNTAINHEAD MUNICIPAL UTILITY DISTRICT
APRIL 20, 2022**

The Board of Directors of Fountainhead Municipal Utility District of Harris County, Texas, met in regular session, open to the public on April 20, 2022, and the roll was called of the duly constituted officers of the Board, to-wit:

Sidney A. Hubbard	President
Paul Cemer	Vice President
Bob Grace	Secretary
Norm Warwick	Treasurer
Lee Joseph Saunders	Assistant Secretary/Treasurer

and all of said Directors were present, thus constituting a quorum.

Persons also present included DeWayne and Christine High of WET Services, Inc.; Sara Redden of Claudia Redden & Associates, LLC; Rene Anandel of Wheeler & Associates; Eric Johnson of IDS Engineering; and Michael Cole of Michael A. Cole, P.C.

CUSTOMER COMMENTS

There were none.

SECURITY REPORT

There was none.

MINUTES

Consideration of the April 6, 2022 meeting minutes was had. **After noting that there were myriad typos Director Grace moved the approval of the minutes with the correction of the numerous typos, which motion was seconded by Director Warwick and carried by unanimous vote.**

ENGINEER REPORT

Eric Johnson presented the report. The Report reflected that there had been substantial progress on the UV System overhaul though it was not complete, that with regard to the Sarti project, the Engineer had requested a meeting with the County which should be held within the next couple of weeks, and that work would be had on the acquisition of the land; that Quiddity is proceeding with the design of the WWTP Improvements Project for which Fountainhead's share is \$846,659; and that with regard to the 10 Year Capital Improvement Plan for which Fountainhead's share is estimated to be \$8,124,000, District 109 has rented and installed an automatic sampler for evaluating whether a re-rating of the Plant is warranted and had ordered a permanent automatic sampler. Again, with regard to the Sarti project, the appraisal had been done on the detention pond; and that with regard to the Water Plant No. 2 Emergency generator replacement the plans and specification for the project were proceeding and would include the removal of the old filtration equipment at the site. The Engineer then

brought to the Board a possible project with Bammel UD for serving a small subdivision that could be developed by or between the two Districts. The Board expressed skepticism about the project. The Engineer explained that first of all Bammel had already authorized the design of a tank demolition and replacement at its Water Plant No.1, and that it is assessing the alternatives of a welded steel tank or a pre-stressed concrete tank and what would be the most cost effective solution once bids are received. In either event the cost would be split between the Districts as per the water supply agreement. No action on this matter was taken as it did not call for any input from the District. With regard to the opportunity to cooperate with Bammel UD in developing a small subdivision, because Bammel UD does not have sufficient capacity to develop it on its own, the Board ultimately decided that it did not have sufficient information to entertain the invitation and wanted more information. The Board suggested that perhaps the other District should come to Fountainhead MUD to ask for what it wants and make a more detailed proposal. Director Cemer made clear that he would not be present for the first meeting in May. It was explained that the acreage involved is a 10 acre site on Stuebner Airline which includes the Old City Pub and Grill site. It was also explained that the limitation for Bammel UD is not having sufficient water service capacity available. The Board deferred any action on this proposal. **The Report was approved on the motion and second of Directors Cemer and Grace and the unanimous vote of the Board.**

TAX ASSESSOR-COLLECTOR REPORT

Ms. Andel provided her report to the Board which reflected a 97.27% collection rate on the 2021 levy. She stated that it would be mid-May at the soonest before there would be preliminary tax rolls. Director Hubbard provided information to Rene regarding the 4902 Christopher Place home which had sold 2 years ago and Bill White's address. Rene was informed that the payment plan of Juanita Williams was not collectible because she had died two years ago. **At the conclusion of the report it was approved on the motion and second of Directors Cemer and Grace, respectively, and the unanimous vote of the Board.**

BOOKKEEPER AND INVESTMENT OFFICER REPORTS

The bookkeeper report reflected City of Houston sales tax collections shared with the District of \$24,841.88. **At the conclusion of the report by Ms. Redden it was approved unanimously after the motion and second of Directors Saunders and Cemer**

UTILITY OPERATOR REPORT

DeWayne High presented his report to the Board. It was acknowledged that the water usage had increased over last year and that this year it appears to be normal; 1861 equivalent single family connections had been reported to the District 109; that the water accountability ratio ratio was 95%; the average usage was 6,410 gallons per month; and the usage for the month was 14 million gals. There had been 469 past due accounts and 108 accounts proposed for termination with 22 terminations for the last month. The operator then explained that he had recently been at an advisory group meeting which was addressing the new reporting requirements for lead and copper testing and the service line inventory that had to be prepared and "proven up", and that generally the EPA appeared in disarray, though it was committed with moving forward. **The report was approved and terminations authorized on the motion and second of Director Cemer and Grace and the unanimous vote of the Board.**

ATTORNEY REPORT

The Attorney's Report was presented. The attorney introduced an Order of Declaration of Compliance with the Records Scheduling Requirement of the Local Government Records Act and a finding of compliance. He explained that the adoption of the former will allow the District to avoid having to create a filing system to be approved by the State since the District is already has a retention schedule and is electronically filing everything, or put another way is already recording all paper documents. He further explained that with regard to the arbitrage regulations it appears the District is in compliance and has disposed of all bond proceeds within the Temporary Period. **A motion to approve both of these actions was made by Director Saunders and seconded by Director Cemer and carried by unanimous vote.**

There being no other business to come before the Board the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

CUMULATIVE COMMITMENTS FOR ACTION
FOUNTAINHEAD MUNICIPAL UTILITY DISTRICT
MEETING OF APRIL 20, 2022

1. **ATTORNEY** *to prepare minutes and add item on the next or future agenda for semi-annual review of the CIP Budget, prepare for Director elections; and review the wastewater plant agreement with District 109 regarding changes in capacity occasioned by plant design changes which have the effect of downsizing the plant.*

2. **ENGINEER** *pursue collecting a fully executed copy of the agreement from the County and complete CIP; resolve matter of circulating pump needing to be approved and getting approval of new generator; and follow-up on getting small detention pond for Sarti project including an appraisal for same.*

[commitments that are unchanged are shown in italics.]