## MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

#### November 2, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Blanco Conference Room, Houston, Texas 77027, outside the boundaries of the District, on the 2<sup>nd</sup> day of November, 2022, and the roll was called of the members of the Board being present:

Neil Daniels
President
Warilyn Keys
Vice President
Hubert Pierre
Secretary
David Keller
Assistant Vice President
Mike Borry

Mike Berry Assistant Secretary

and all of the above were present, except Director Keller, thus constituting a quorum.

Also attending the meeting were: Kathy Kaufman, representing the Shadowlake Homeowners Association ("HOA"); Matt Carpenter of IDS Engineering Group ("IDS"); Darce' Ahlschlager of Wheeler & Associates, Inc. ("Wheeler"); Glenn Woodson of Storm Maintenance & Monitoring; Julia Robbins of Municipal Accounts & Consulting, L.P.; and Andrew Vaughan, Carli Trojcak, and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

#### PUBLIC COMMENT

There were no public comments.

#### PRESIDENT'S COMMENTS

There were no comments from the President of the Board.

#### APPROVAL OF THE MINUTES

The Board considered approving the minutes of the October 5, 2022, regular meeting. Upon a motion made by Director Berry and seconded by Director Keys, the Board voted unanimously to approve the minutes.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 98.98% of the District's 2021 taxes and 3.2% of the District's 2022 taxes were collected as of the end of October 2022. After review and discussion, Director Keys moved to approve the tax report and payment of the invoices. Director Berry seconded the motion, which passed unanimously.

# FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Ms. Robbins reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Berry moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Keys seconded the motion, which passed unanimously.

## REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed the monthly report on the detention pond maintenance and mowing, a copy of which is attached.

Director Berry discussed comments submitted by Director Keller related to water levels at Shadowlake and the proposed construction schedule of Brays Bayou Trail, including the replacement of a lock located on the pedestrian gate that will provide access to the Brays Bayou Trail.

#### **ENGINEERING MATTERS**

Mr. Carpenter reviewed the engineer's report, a copy of which is attached. He updated the Board on the status of various District projects, as reflected in his report.

Mr. Carpenter and the Board discussed water reclamation, bond proceeds available for construction costs, and lake shoreline stabilization matters.

Following review and discussion, Director Berry moved to approve the engineer's report. Director Keys seconded the motion, which passed by unanimous vote.

### MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold its next regular meeting on December 7, 2022, at 12:30 p.m., at the offices of ABHR, 3200 Southwest Freeway, Suite 2400, Blanco Conference Room, Houston, Texas 77027.

There being no further business to come before the Board, the meeting adjourned.

Secretary, Board of Directors

