

JACKRABBIT ROAD PUBLIC UTILITY DISTRICT
Minutes of Board of Directors Meeting
August 9, 2022

The Board of Directors (the "Board") of Jackrabbit Road Public Utility District (the "District") met in regular session, open to the public on August 9, 2022, at 16720 Pine Forest Lane, Houston, Texas, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board, as follows:

Charles L. Falknor, President
Ross L. Bell, Vice-President
Michael Goings, Secretary
Michael Kopecky, Assistant Secretary
James Horn, Assistant Secretary

all of whom participated in the meeting, except Director Kopecky, thus constituting a quorum.

Also attending the meeting were: Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Miranda Burks of Wheeler & Associates, Inc. ("Wheeler"); Yaneth Castillo of Municipal Accounts & Consulting, L.P. ("MAC"); Erik Miller of Sander Engineering Corporation ("SEC"); and Rick Barker of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments offered, the Board continued to the next item of business.

MINUTES

As the next order of business, the Board considered approval of the draft minutes of the July 12, 2022, Board meeting. After review and discussion of the draft minutes presented, it was moved by Director Goings, seconded by Director Horn, and unanimously carried that the said minutes be approved as written.

2022 TAX RATE RECOMMENDATION

The Board deferred consideration of the District's 2022 tax rate and publication of same until the next Board meeting pending the certification of the Harris County tax rolls.

BOOKKEEPER'S REPORT

Ms. Castillo presented to and reviewed with the Board the Bookkeeper's Report, dated August 9, 2022, a copy of which is attached hereto as **Exhibit A**. After discussion, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that the Board approve the

Bookkeeper's Report and authorize payment of the disbursements listed therein, except for check number 15399 payable to Director Kopecky, which will be voided.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Burks presented to and reviewed with the Board the Tax Assessor-Collector Report dated July 31, 2022, a copy of which is attached hereto as **Exhibit B**. After discussion on the matter, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that the Board approve the Tax Assessor-Collector Report and authorize payment of the disbursements identified therein.

TRANSFER OF DISTRICT'S TAX ACCOUNT

Ms. Burks requested that the Board consider authorizing Wheeler to transfer the District's tax account from Allegiance Bank to Frost Bank and briefly discussed same with the Board. After discussion, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that Wheeler be authorized to transfer the District's tax account from Allegiance Bank to Frost Bank.

ORDER ESTABLISHING POLICY FOR INVESTMENT OF DISTRICT FUNDS

Mr. Barker presented to and reviewed with the Board an amended Order Establishing Policy for Investment of District Funds and Appointing Investment Officer ("Investment Policy"), a copy of which is attached hereto as **Exhibit C**. Mr. Barker reported to the Board that Wheeler is requesting to move the District's tax account from Allegiance Bank to Frost Bank, and stated that Frost Bank will not accept the District's form of Public Funds Depositor Collateral Security Agreement ("Collateral Security Agreement"). He stated that SPH recommends amending the District's Investment Policy to allow the Board to approve the form of Collateral Security Agreement negotiated with Frost Bank. After discussion on the matter, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that the amended Investment Policy be approved, and that the President and Secretary be authorized to execute the amended Investment Policy on behalf of the Board and the District.

COLLATERAL SECURITY AGREEMENT

Ms. Burks noted that Wheeler is currently finalizing negotiations with Frost Bank regarding its form of Collateral Security Agreement. After discussion on the matter, the Board deferred action on this matter until next month's meeting.

DELINQUENT TAX REPORT

The Board considered the Delinquent Tax Report received from the District's delinquent tax collections attorney, Ted A. Cox, P.C., dated August 2, 2022, a copy of which is attached hereto as **Exhibit D**. Mr. Barker noted that there was no action required by the Board at this time with respect to any of the delinquent tax accounts listed in the report.

SALES AND USE TAX ADMINISTRATION REPORT

The Board deferred consideration of the Sales and Use Tax Administration Report after noting that no report was received this month.

ENGINEER'S REPORT

Mr. Miller presented to and reviewed with the Board a written Engineer's Report prepared by SEC dated August 9, 2022, a copy of which is attached hereto as **Exhibit E**. The Board noted that there were no action items in the Engineer's Report.

SALE OF SURPLUS LAND

Mr. Barker presented to and reviewed with the Board a Resolution Declaring Property Surplus and Authorizing Sale of Surplus Property, which is attached hereto as **Exhibit F**, regarding the proposed sale of surplus land by the District regarding the RFP Building at Water Plant No. 2 (the "RFP"). After discussion on the matter, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that the Resolution Declaring Property Surplus and Authorizing Sale of Surplus Property be passed and adopted by the Board.

Mr. Miller reported that SEC estimates that the fair market value of the RFP is less than \$1,000.

The Board considered a letter agreement between the District and Galveston County Water Control and Improvement District No. 8 ("GCWCID No. 8") the RFP for \$1,000. Mr. Barker presented to and reviewed same with the Board. After discussion on the matter, it was moved by Director Falknor, seconded by Director Goings, and unanimously carried that the Board approve the letter agreement and the Conveyance and Bill of Sale, and authorize the President to executed same.

UTILITY COMMITMENT

Messrs. Barker and Miller noted that there were no requests for utility commitments this month.

OPERATOR'S REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board the Operator's Report for the month of July 2022, a copy of which is attached hereto as **Exhibit G**.

Ms. Bonilla-Odums discussed the delinquent list of water accounts and requested that the Board consider authorizing Inframark to transfer one delinquent account in the amount of \$30.34, which account is reflected on the attached report, to Collections Unlimited ("CU") for collection. After discussion on the matter, it was moved by Director Goings, seconded by Director Horn, and unanimously carried that Inframark be authorized to transfer said delinquent account to CU for collection.

Ms. Burks exited the meeting at this time.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Barker advised the Board that he had nothing additional to discuss with the Board of a legal nature which was not covered under specific agenda items.

SECURITY PATROL REPORT

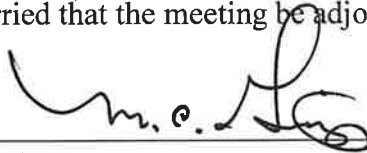
The Board considered the Security Patrol Report. In connection therewith, Director Bell discussed with the Board the recent security related activities in the District.

MATTERS FOR PLACEMENT ON FUTURE AGENDAS

The Board next considered matters to be placed on future agendas and noted that there were no additional items other than the items set forth hereinabove.

ADJOURNMENT OF MEETING

There being no further business to come before the Board, it was moved by Director Goings, seconded by Director Horn, and unanimously carried that the meeting be adjourned.



Secretary
Board of Directors



LIST OF ATTACHMENTS TO MINUTES

- Exhibit A Bookkeeper's Report
- Exhibit B Tax Assessor-Collector Report
- Exhibit C Investment Policy
- Exhibit D Delinquent Tax Report
- Exhibit E Engineer's Report
- Exhibit F Resolution Declaring Property Surplus and Authorizing Sale of Surplus Property
- Exhibit G Operator's Report