

**JACKRABBIT ROAD PUBLIC UTILITY DISTRICT  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 16720 Pine Forest Lane, Houston, Harris County, Texas, 77084, said address being an office and meeting place of the District.

**The meeting will be held on Tuesday, November 8, 2022, at 7:00 p.m.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Comments from the public;
2. Approval of minutes of the Board of Directors meeting held on October 11, 2022;
3. Review and approval of the District's audit report and the Wastewater Treatment Facilities audit report for fiscal year ended July 31, 2022, and execution of an Annual Filing Affidavit;
4. Bookkeeper's Report, including financial and investment Reports, and authorizing the payment of invoices presented;
5. Tax Assessor-Collector's Report, including: (a) status of delinquent taxes; authorize the payment of invoices presented, approval of tax refunds, and transfer of accounts to the uncollectible roll;
6. Delinquent Tax Report, including discussion of legal action taken by the District's delinquent tax collections attorney, including status of; Pasadena Independent School District v. Leonel Garza, et. al;
7. Discuss Sales and Use Tax Administration Report by Sales Revenue, Inc.;
8. Engineer's Report, including:
  - a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District, approving of related storm water plans, storm water permits and authorize acceptance of TEC Form 1295; including:
    - (i) Waste Water Treatment Plant Rehabilitation:
      1. Aeration Basins clean out;
      2. Air Piping Repair and Air Bridges Repair Projects; and
      3. Rebuild or retrofit Waste Water Treatment Plant ("WWTP") conveyor;
    - (ii) Replacement of weirs at WWTP;
  - b) Status of construction contracts, including the approval of any change orders and/or acceptance of facilities for operation, maintenance purposes and authorize acceptance of TEC Form 1295, including:
    - i) Flood Protection System Project (concrete base installation); and

- ii) Air Piping Repair Project No. 1;
9. Issuance of utility commitments, and acceptance of TEC Form 1295;
  10. Operations and Maintenance Report, including referring accounts for collection and approving write-off of uncollectible accounts, and:
    - a) Compliance with the District's water and waste discharge permits;
    - b) Appeals of District charges;
    - c) Recommendations for and authorize the repair and maintenance of District facilities;
    - d) Status of repair and maintenance of District facilities, including:
      - i) Repair or replace WWTP Lift Pump No. 1;
      - ii) Rebuild or Replace bearings on WWTP Blower No. 5; and
      - iii) Replace WWTP centrifuge HMI; and
    - e) Consider proposal to replace District fire hydrants and discuss project timeline;
  11. Consider approval of the following documents in connection with Operator's implementation of Central Bank Electronic Lock Box Program, including:
    - a) Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers;
    - b) Addendum to Operator Service Agreement and acceptance of TEC Form 1295; and
    - c) Processing Agreement with Central Bank and acceptance of TEC Form 1295;
  12. Authorize attorney to file Eminent Domain Report with the Texas Comptroller of Public Accounts prior to February 1, 2023, pursuant to Section 2206.154, Texas Government Code;
  13. Attorney's Report;
  14. Security Patrol Report; and
  15. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: \_\_\_\_\_

*R. L. Barker*  
 Rick L. Barker,  
 Attorneys for the District

*Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.*