

DRAFT

MINUTES CINCO MUNICIPAL UTILITY DISTRICT NO. 3

August 15, 2024

The Board of Directors (the “Board”) of Cinco Municipal Utility District No. 3 (the “District”) met in regular session, open to the public, on the 15th day of August, 2024, at the offices of Inframark Water & Infrastructure Services, 2002 West Grand Parkway North, Suite 100, Katy, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Linda Larvin	President
Christina Och	Vice President
Kent Fahey	Secretary
Mark Canady	Assistant Secretary
Douglas Schroeder	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Dane Turner of Best Trash LLC (“Best Trash”); Angela Riley of District Data Services, Inc.; Ashlie Whittemore of Wheeler & Associates, Inc.; Dorothy Lavine and Chad Buckley of Inframark Water & Infrastructure Services; and Greer Pagan and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

COMMENTS FROM THE PUBLIC AND FUTURE AGENDA ITEMS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the July 18, 2024, regular meeting. Following review and discussion, Director Canady moved that the minutes be approved, as submitted. Director Och seconded the motion, which passed unanimously.

DISCUSS SIDEWALK IMPROVEMENTS ON MASON ROAD

There was no discussion on this agenda item.

GARBAGE AND RECYCLING MATTERS

Mr. Turner distributed and reviewed a notice from Best Trash regarding the annual consumer price index rate increase. A copy of the notice is attached.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley presented and reviewed the bookkeeper's report and payment of the bills, a copy of which is attached.

Ms. Riley presented and reviewed the proposed budget for the District's fiscal year ending September 30, 2025, a copy of which is attached to the bookkeeper's report. She then requested that any comments regarding the proposed budget be submitted to her prior to the District's September meeting, adding that no action was needed at this time.

Ms. Riley reviewed the Cinco Municipal Utility District No. 1 general fund budget for the regional facilities for the fiscal year ending September 30, 2025.

Following review and discussion, Director Schroeder moved to approve the bookkeeper's report and payment of the bills. Director Fahey seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Whittemore presented and reviewed the tax assessor/collector's report and delinquent tax roll with the Board, copies of which are attached. Following review and discussion, Director Fahey moved to approve the tax assessor/collector's report including payment of the tax bills. Director Och seconded the motion, which passed unanimously.

2024 TAX RATE, SET PUBLIC HEARING DATE, AND AUTHORIZE NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF TAX RATE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES/TERMINATION OF SERVICE

Mr. Buckley presented and reviewed the operator's report, a copy of which is attached. She discussed operation, maintenance, and repairs of District facilities. She stated that the water accountability for the previous month was 99%.

Mr. Buckley reviewed the North Fort Bend Water Authority 2024 Water Conservation Program initiatives.

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain,

DRAFT

contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Fahey moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts in accordance with the District's Rate Order; and (3) direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Schroeder seconded the motion, which passed unanimously.

ENGINEERING MATTERS

There was no discussion on this agenda item.

DISTRICT WEBSITE MATTERS

There was no discussion on this agenda item.

NORTH FORT BEND WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 MATTERS

There was no discussion on this agenda item.

WILLOW FORK DRAINAGE DISTRICT MATTERS

There was no discussion on this agenda item.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

DRAFT

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Best Trash CPI increase notice	1
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	2