

MINUTES  
CINCO MUNICIPAL UTILITY DISTRICT NO. 1  
(Master)

December 14, 2022

The Board of Directors (the "Board") of Cinco Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 14<sup>th</sup> day of December, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Mike Price	President
Dan Whitton	Vice President
Sharon Bauer	Secretary
Jim Cusack	Assistant Vice President
Kermit Palmer	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Cara Sliva of Artesian Financial Services, LLC ("AFS"); Madison Oakley and John Taylor of Masuen Consulting, LLC; Larry Mueller of BGE, Inc. ("BGE"); ElizaBeth Reeves of Inframark Water & Infrastructure Services ("Inframark"); and Harry H. Thompson and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

The District established a telephone option for members of the public to listen to the meeting and to address the Board.

On the telephone were Duval McDaniel, director of Cinco Municipal Utility District No. 5; Luis Pineda of Yellowstone Landscape - Central, Inc.; and Charlie Norton of Cinco Ranch Homeowners Association.

PLEDGE OF ALLEGIANCE

There was no discussion on this agenda item.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the November 9, 2022, regular meeting and November 1, 2022, special meeting. After review and discussion, Director

Palmer moved to approve the minutes of the November 9, 2022, regular meeting and November 1, 2022, special meeting, as submitted. Director Whitton seconded the motion, which passed by a vote of 4-0 with Director Bauer absent from the meeting.

Director Bauer entered the meeting.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Sliva reviewed the bookkeeper's report, a copy of which is attached, and the checks presented for payment.

After review and discussion, Director Palmer moved to approve the bookkeeper's report and the checks presented for payment. Director Cusack seconded the motion, which passed unanimously.

#### WATER CONSERVATION REPORT

Ms. Oakley reviewed the water conservation report, a copy of which is attached, including the water budget compliance report.

#### OPERATOR'S REPORT

Ms. Reeves reported on the operations of the Microfiltration Reverse Osmosis Plant ("RO Plant"), including the turnover in operations to Inframark, which commenced on November 2, 2022. Discussion ensued.

Mr. Thompson stated that the Board of Directors of Willow Fork Drainage District has requested to tour the RO Plant. After discussion, the Board concurred to defer any tours of the facility until it is fully operational.

Ms. Reeves reviewed the operator's report, a copy of which is attached, and stated water accountability for the previous month was 96%. She updated the Board regarding repairs and maintenance performed during the previous month.

Ms. Reeves reported that there were no exceedances at the South Wastewater Treatment Plant ("WWTP") or the Central WWTP.

Ms. Reeves stated that lift pump no. 2 at lift station no. 4 requires repair in the amount of \$21,541.00 or replacement in the amount of \$18,103.00. She stated that Inframark recommends replacement.

After review and discussion, and based on the operator's recommendation, Director Cusack moved to (1) approve the operator's report; and (2) approve the replacement of lift pump no. 2 at lift station no. 4 in the amount of \$18,103.00. Director Palmer seconded the motion, which carried unanimously.

## ENGINEER'S REPORT

Mr. Mueller reviewed the engineer's report, a copy of which is attached.

Mr. Mueller updated the Board regarding the Jasper Production Well.

Mr. Mueller updated the Board regarding the design of the effluent reuse facility at the Cinco Regional Reuse Facilities, which includes the additional ground storage tank.

Mr. Mueller updated the Board on the status of the District's Chapter 210 authorization from the Texas Commission on Environmental Quality for the Phase 2 facilities.

Mr. Mueller updated the Board on the status of design of the chloramine conversion project for both of the District's water plants.

Mr. Mueller updated the Board on the status of design of the water well no. 8 improvement project.

Mr. Mueller updated the Board on the status of design of the SH99 water line relocation project.

After review and discussion, Director Palmer moved to approve the engineer's report. Director Bauer seconded the motion, which passed unanimously.

## NORTH FORT BEND WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

## U.S. ARMY CORPS OF ENGINEERS LITIGATION

There was no discussion on this agenda item.

## MEETING SCHEDULE AND ITEMS FOR INCLUSION ON THE NEXT AGENDA

There was no discussion on this agenda item.

## FINANCIAL AND BOOKKEEPING MATTERS (CONT'D)

The Board discussed the request from the Kelliwood Terrace Homeowners Association for the District to pay for the conversion on an irrigation meter to a reclaimed meter. After discussion, the Board took no action on the request.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



*Marni Bauer*  
Secretary, Board of Directors

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