

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 3

February 16, 2023

The Board of Directors (the "Board") of Cinco Municipal Utility District No. 3 (the "District") met in regular session, open to the public, on the 16th day of February, 2023, at the offices of Inframark Water & Infrastructure Services, 2002 West Grand Parkway North, Suite 100, Katy, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Linda Larvin	President
Christina Och	Vice President
Kent Fahey	Secretary
Mark Canady	Assistant Secretary
Douglas Schroeder	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Roselyn Sanchez of Texas Pride Disposal ("Texas Pride"); Angela Airies of District Data Services, Inc.; Rene Anandel of Wheeler & Associates, Inc.; Robert Miller of Inframark Water & Infrastructure Services ("Inframark"); and Greer Pagan and Kathryn Blanton of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC AND FUTURE AGENDA ITEMS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the January 19, 2023, regular meeting. After review and discussion, Director Schroeder moved that the minutes be approved, as submitted. Director Och seconded the motion, which passed unanimously.

DISCUSS SIDEWALK IMPROVEMENTS ON MASON ROAD

There was no discussion on this agenda item.

GARBAGE AND RECYCLING MATTERS

Ms. Sanchez reviewed a letter regarding new financing obtained by Texas Pride, a copy of which is attached. Discussion ensued regarding past service complaints.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Airies presented and reviewed the bookkeeper's report and payment of the bills, a copy of which is attached.

After review and discussion, Director Och moved to approve the bookkeeper's report and payment of the bills. Director Canady seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") CONFERENCES

The Board discussed the AWBD winter conference. The Board then considered authorizing attendance at the summer conference. After discussion, Director Schroeder moved to approve reimbursement of all eligible expenses for Directors who attended the winter conference, which the bookkeeper confirmed were submitted in accordance with the District's guidelines, and to authorize attendance of any interested Directors at the summer conference. Director Canady seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS; INCLUDING DELINQUENT TAX COLLECTIONS AND PAYMENT OF TAX BILLS

Ms. Anzel presented and reviewed the tax assessor/collector's report and delinquent tax roll with the Board, copies of which are attached. After review and discussion, Director Fahey moved to approve the tax assessor/collector's report and payment of the tax bills. The motion was seconded by Director Schroeder, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Mr. Pagan discussed the Resolution Concerning Exemptions from Taxation with the Board. After review and discussion, Director Och moved to adopt the Resolution Concerning Exemptions from Taxation, granting a \$30,000 exemption for residents 65+ years or older or disabled and rejecting all other exemptions. Director Schroeder seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES/TERMINATION OF SERVICE

Mr. Miller presented and reviewed the operator's report, a copy of which is attached. He discussed operation, maintenance, and repairs of District facilities. He stated that the water accountability for the previous month was 97%.

Mr. Miller discussed the North Fort Bend Water Conservation Program Water Fest Event to be held on April 22, 2023.

Mr. Miller presented and reviewed a proposal submitted by Inframark in the amount of \$7,200.00 for fire hydrant repairs.

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

After review and discussion, Director Schroeder moved to: (1) approve the operator's report; (2) approve the proposal submitted by Inframark in the amount of \$7,200.00 for fire hydrant repairs; (3) authorize termination of delinquent accounts in accordance with the District's Rate Order; and (4) direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Och seconded the motion, which passed unanimously.

ENGINEERING MATTERS, INCLUDING PHASE II MS4 PERMITTING MATTERS

There was no discussion on this agenda item.

DISTRICT WEBSITE MATTERS

The Board reviewed the website analytics report from Off Cinco, a copy of which is attached.

NORTH FORT BEND WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 MATTERS

There was no discussion on this agenda item.


WILLOW FORK DRAINAGE DISTRICT MATTERS, INCLUDING PROJECT BARKER

There was no discussion on this agenda item.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Letter from Texas Pride.....	1
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Delinquent tax roll	2
Operator's report.....	2
Website analytics report.....	3