

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 14

January 24, 2024

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 24th day of January, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

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| James Reuss | President |
| Patrick McDonald | Vice President |
| Patrick Carlson | Secretary |
| Leroy Mensik | Assistant Secretary |
| Josephine Traylor | Assistant Vice President/ Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also attending in person were Jennifer Hanna of FORVIS, LLP; Larry Mueller of BGE, Inc.; Lynnette Tujague of District Data Services, Inc.; Mirna Bonilla-Odums of Inframark, LLC; Ashlie Whittemore of Wheeler and Associates, Inc.; and Duggan Baker and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the December 20, 2023, regular meeting, submitted in advance. After review and discussion, Director Traylor moved to approve the minutes, as submitted. Director Carlson seconded the motion, which passed unanimously.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this matter.

Director McDonald entered the meeting.

APPROVE AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2023

Ms. Hanna reviewed the District's audit for fiscal year end September 30, 2023. After review and discussion, Director Mensik moved to approve the District's audit for fiscal year end September 30, 2023, subject to final review and approval by the District's

consultants and final comments from the Board of Directors. Director Traylor seconded the motion, which passed unanimously.

2024 DIRECTORS ELECTION

Mr. Baker discussed procedures related to the 2024 Directors Election. He reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2024 Directors Election Period (the "Resolution"). After review and discussion, Director Mensik moved to adopt a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2024 Directors Election Period appointing Kathryn Blanton as the agent of the Secretary of the Board of Directors to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

Mr. Baker reported on requirements to post a Notice of Deadline to File Applications for Place on the Ballot for the 2024 Directors Election (the "Notice"). After discussion, Director Mensik moved to ratify the Secretary's agent's posting of the Notice as required. Director Carlson seconded the motion, which passed unanimously.

Mr. Baker stated that the District may contract with Fort Bend County (the "County") to conduct the District's 2024 Directors Election. After discussion, Director Mensik moved to contract with the County to administer the District's election, subject to finalization. Director Carlson seconded the motion, which passed unanimously.

Mr. Baker reviewed an Order Calling Directors Election. After review and discussion, Director Mensik moved to adopt the Order Calling Directors Election and direct that the Order be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

Mr. Baker discussed that Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Fort Bend County. After discussion, Director Mensik moved to authorize the Secretary's agent to post or publish and provide to the County Clerk and Voter Registrar Notice of Election, if required, and to direct that the Notice be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper's report, including the bills for payment, a copy of which is attached.

The Board reviewed the Veritex Bank money market account and discussed other investment options.

In accordance with the District's Investment Policy, the Board considered the annual disclosure statements of the District's bookkeeper and investment officer. Mr. Baker explained that the statements disclose any relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District, and that the disclosure statements will be filed with the Texas Ethics Commission and the District.

After review and discussion, Director Carlson moved to (1) approve the bookkeeper's report and payment of the bills; (2) authorize the bookkeeper to close the Veritex Bank money mark account and move the funds to the District's TexPool account; and (3) accept the disclosure statements as presented and authorize that such disclosure statements be filed appropriately. Director McDonald seconded the motion, which passed unanimously.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Baker reviewed the District's Post-Issuance Compliance Policy and reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time. Following discussion, Director Traylor moved to approve the Annual Report Regarding Post-Issuance Compliance. Director Mensik seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Whittemore presented the tax assessor/collector's report for the previous month a copy of which is attached. After review and discussion, Director Mensik moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account. Director Traylor seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mueller reviewed the engineering report, a copy of which is attached.

Mr. Mueller requested Board authorization to issue a Letter of No Objection to Willow Fork Drainage District ("WFDD") regarding a proposed crosswalk located within the District at Enchanted Meadow Lane. After discussion, Director Carlson moved to (1) approve the engineer's report; and (2) authorize the engineer to issue a Letter of No Objection to WFDD. Direction Mensik seconded the motion, which passed unanimously.

STORM WATER PERMITTING MATTERS AND STORM WATER MANAGEMENT PROGRAM

There was no discussion on this matter.

OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator's report, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 96% for the previous month.

Ms. Bonilla-Odums presented and reviewed a Resolution Approving Submittal of Water Smart Application for Inclusion in the Association of Water Board Directors ("AWBD") Water Smart Partner Program.

Ms. Bonilla-Odums requested the Board's authorization to send one uncollectible account totaling \$59.43 to a collection agency, and to write off one account totaling \$3.99.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment. The Board concurred not to take action on terminations this month but requested that the operator continue to provide notice of delinquent amounts in accordance with the District procedures.

After review and discussion, Director Mensik moved to (1) approve the operator's report; (2) approve the Resolution Approving Submittal of Water Smart Application for Inclusion in the AWBD Water Smart Partner Program; (3) authorize operator to send one uncollectible account totaling \$59.43 to a collection agency; (4) authorize operator to write off one account totaling \$3.99; and (5) direct that the termination list be filed appropriately and retained in the District's official records. Director McDonald seconded the motion, which passed unanimously.

NORTH FORT BEND WATER AUTHORITY ("NFBWA") MATTERS

Ms. Bonilla-Odums updated the Board regarding the North Fort Bend Water Authority Water Provider Conservation Program.

Ms. Bonilla-Odums requested the Board approve completion and submittal of Water Usage Reporting Form to the NFBWA. After discussion, Director Mensik moved to approve completion and submittal of Water Usage Reporting Form to the NFBWA. Director McDonald seconded the motion, which passed unanimously.

DISTRICT WEBSITE MATTERS

Ms. Bonilla-Odums stated that a notification regarding winterizing a home was posted to the District's website before the recent winter weather event.

DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on February 28, 2024.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

There was no discussion on this matter.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

ATTACHMENTS TO MINUTES

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