

MINUTES  
CINCO MUNICIPAL UTILITY DISTRICT NO. 14

February 22, 2023

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 22nd day of February, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

James Reuss	President
Patrick McDonald	Vice President
Patrick Carlson	Secretary
Leroy Mensik	Assistant Secretary
Josephine Traylor	Assistant Vice President/ Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending in person or via teleconference were Rene Anadel of Wheeler and Associates, Inc.; Lynnette Tujague of District Data Services, Inc.; Mirna Bonilla-Odums of Inframark, LLC (“Inframark”); Larry Mueller of BGE, Inc.; and Duggan Baker, Heather Trachtenberg and Kathryn Blanton of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the January 25, 2023 regular meeting, submitted in advance. After review and discussion, Director Traylor moved to approve the minutes, as submitted. Director Carlson seconded the motion, which passed unanimously.

GARBAGE AND RECYCLING MATTERS

The Board reviewed the welcome letter and cart hanger to be distributed by Best Trash, copies of which are attached.

Discussion ensued regarding missed garbage and recycling collections.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper’s report, including the bills for payment, a copy of which is attached.

Following review and discussion, Director Mensik moved to approve the bookkeeper's report and payment of the bills. Director McDonald seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") CONFERENCES

The Board considered authorizing attendance at the AWBD summer conference. After discussion, Director McDonald moved to authorize attendance of any interested Directors at the summer conference. Director Mensik seconded the motion, which passed unanimously.

APPROVE ANNUAL REPORT IN ACCORDANCE WITH CONTINUING DISCLOSURE OF INFORMATION

Ms. Trachtenberg reviewed an Annual Report containing updated financial and operating data to be filed with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System ("EMMA") in accordance with the continuing disclosure provisions contained in the District's bond resolutions. Following review and discussion, Director Carlson moved to approve the annual report, subject to finalization by the attorney, authorize the attorney to submit the District's updated financial and operating data in compliance with the continuing disclosure provisions contained in the bond resolutions through EMMA, and direct that the report be filed appropriately and retained in the District's official records. Director Traylor seconded the motion, which passed unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Ms. Trachtenberg stated that no changes are required at this time.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Anzel presented the tax assessor/collector's report for the month of January and the delinquent tax roll, copies of which are attached. She stated that 90.35% of the 2022 taxes were collected by the end of January.

Following review and discussion, Director Mensik moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account. Director Carlson seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation (the "Resolution"). Following review and discussion, Director Traylor moved to adopt the Resolution reflecting an \$80,000 exemption to property owners aged 65 years

or older or disabled and rejecting all other exemptions, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mueller reviewed the engineering report, a copy of which is attached.

Mr. Mueller provided an update regarding the Phase II, GIS system, stating that work is expected to be completed in March.

Mr. Mueller stated that the District received a request from Hahn Equipment to showcase the installed lift station stand-by pumping unit.

Mr. Mueller provided an updated regarding the sanitary repair along Cinco Ranch Boulevard at Claircrest.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN

The Board reviewed the Phase II MS4 Year 4 Annual Report due to the Texas Commission on Environmental Quality by April 24, 2023, and requested approval to submit the report on behalf of the District. After review and discussion, Director Traylor moved to approve submittal of the Phase II MS4 Year 4 Annual Report. Director Carlson seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator's report for January, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 97% for the previous month.

Ms. Bonilla-Odums stated that televising of the sanitary sewer lines is scheduled to begin on March 3, 2023, weather permitting.

Ms. Bonilla-Odums provided an update to the Board regarding the recycling of the smart meters. She stated that Inframark is in the process of properly removing and disposing of the internal batteries, and once this is completed the eligible meters will be recycled.

Director Mensik discussed the District water smart sign located at Cinco Manor Lane. He stated that the sign is faded, does not identify the District, and needs to be removed. The Board concurred to remove the sign.

The Board discussed amending the current Rate Order and budget to reflect the new rate for garbage and recycling collection.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment.

After review and discussion, Director Mensik moved to (1) approve the operator's report; (2) remove the Water Smart Sign at Cinco Manor Lane; (3) approve the Amended Rate Order and budget, as discussed; (4) authorize termination of delinquent accounts in accordance with the District's Rate Order; and (5) direct that the Rate Order and termination list be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

NORTH FORT BEND WATER AUTHORITY ("NFBWA") MATTERS

Ms. Bonilla-Odums reviewed the NFBWA 2023 Water Conservation Program initiatives. Following discussion, the Board concurred to create the 2023 Water Conservation Committee, consisting of: Director Reuss, Director Mensik, and Mr. Barry Zerkle, District resident.

DISTRICT WEBSITE MATTERS

The Board reviewed the analytics report provided by Off Cinco, a copy of which is attached.

DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on March 22, 2023.

Ms. Trachtenberg discussed upcoming Fort Bend County town hall meetings.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

Director Carlson updated the Board regarding the progress from the local boy scouts' distribution of the Water Smart door hangers.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board convened in executive session at 11:56 a.m., pursuant to Section 551.071 of the Texas Government Code, in order to conduct a private consultation with the

District's attorneys regarding potential litigation. In attendance were Directors Reuss, Carlson, Traylor, McDonald, and Mensik, Mr. Baker, Ms. Trachtenberg, and Ms. Blanton.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 12:01 p.m.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors

(SEAL)

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