

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 14

February 28, 2024

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 28th day of February, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

James Reuss	President
Patrick McDonald	Vice President
Patrick Carlson	Secretary
Leroy Mensik	Assistant Secretary
Josephine Traylor	Assistant Vice President/ Assistant Secretary

and all of the above were present except Director McDonald, thus constituting a quorum.

Also attending in person were Joelle Hardin, a member of the public; Dane Turner of Best Trash, LLC (“Best Trash”); Larry Mueller of BGE, Inc.; Lynnette Tujague of District Data Services, Inc.; Mirna Bonilla-Odums of Inframark, LLC; Ashlie Whittemore of Wheeler and Associates, Inc.; and Heather Trachtenberg and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

Ms. Hardin introduced herself as a representative for the Michael Griffin Elementary School Parent Teacher Association. She reviewed exhibits of the current playground and potential improvements, copies of which are attached. She requested a contribution from the District for the potential improvements to the playground. The Board concurred to table the matter.

APPROVE MINUTES

The Board considered approving the minutes of the January 24, 2024, regular meeting, submitted in advance. After review and discussion, Director Mensik moved to approve the minutes, as submitted. Director Traylor seconded the motion, which passed unanimously.

2024 DIRECTORS ELECTION

Ms. Trachtenberg discussed procedures related to the 2024 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Secretary’s agent stating that the District

received three candidate applications for the three director positions for the May 4, 2024, Directors Election.

Ms. Trachtenberg presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 4, 2024, Directors Election is cancelled and that the unopposed candidates, James Reuss, Patrick Carlson, and Josephine Traylor, are declared elected to office to serve from the May 4, 2024, election until the May 6, 2028, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Ms. Trachtenberg discussed that the Board had approved entering into a contract with Fort Bend County (the "County") to administer the District's 2024 Directors Election.

After review and discussion, Director Carlson moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office and authorize the Secretary's agent to post the Order Cancelling, as required; (3) direct that the Certificate and the Order be filed appropriately and retained in the District's official records; and (4) cancel the contract with the County for election services for the May 4, 2024, Directors Election. Director Traylor seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING MATTERS

Mr. Turner distributed and reviewed a notice from Best Trash regarding the annual consumer price index ("CPI") rate increase. A copy of the notice is attached. After review and discussion, Director Traylor moved to accept the CPI rate increase. Director Mensik seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper's report, including the bills for payment, a copy of which is attached. She requested the Board approve payment of additional check no. 5851 in the amount of \$41,839.60, payable to Best Trash.

The Board discussed amending the current budget to reflect the new rate for garbage and recycling collection.

The Board reviewed the TexPool account and discussed other investment options.

After review and discussion, Director Carlson moved to (1) approve the bookkeeper's report and payment of the bills, including the additional check as detailed above; (2) amend the budget, as discussed; and (3) authorize the bookkeeper to transfer

\$2,000,000.00 from the District's TexPool account and open a Texas Class account. Director Traylor seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") CONFERENCE

The Board considered authorizing attendance at the AWBD summer conference. After discussion, Director Mensik moved to authorize attendance of any interested Directors at the summer conference. Director Carlson seconded the motion, which passed unanimously.

APPROVE ANNUAL REPORT IN ACCORDANCE WITH CONTINUING DISCLOSURE OF INFORMATION

Ms. Trachtenberg reviewed an Annual Report containing updated financial and operating data to be filed with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System ("EMMA") in accordance with the continuing disclosure provisions contained in the District's bond resolutions. After review and discussion, Director Traylor moved to approve the annual report, subject to finalization by the attorney, authorize the attorney to submit the District's updated financial and operating data in compliance with the continuing disclosure provisions contained in the bond resolutions through EMMA, and direct that the report be filed appropriately and retained in the District's official records. Director Mensik seconded the motion, which passed unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Ms. Trachtenberg stated that no changes are required at this time.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Whittemore presented the tax assessor/collector's report for the previous month a copy of which is attached. After review and discussion, Director Carlson moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account. Director Mensik seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation (the "Resolution"). After review and discussion, Director Traylor moved to adopt the Resolution reflecting an \$80,000 exemption to property owners aged 65 years or older or disabled and rejecting all other exemptions, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mueller reviewed the engineering report, a copy of which is attached.

STORM WATER PERMITTING MATTERS AND STORM WATER MANAGEMENT PROGRAM

The Board reviewed the Phase II MS4 Year 5 Annual Report due to the Texas Commission on Environmental Quality by April 24, 2024. Ms. Trachtenberg requested approval to submit the report on behalf of the District. After review and discussion, Director Mensik moved to approve submittal of the Phase II MS4 Year 5 Annual Report. Director Carlson seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator's report, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 97% for the previous month.

Ms. Bonilla-Odums reviewed the 2023 Consumer Price Index ("CPI") adjustment notice for the District, a copy of which is attached to the operator's report, stating the current rate will increase by 4.815% from \$3.23 to \$3.39 per month per residence effective January 23, 2024.

Ms. Bonilla-Odums reviewed the results of the Critical Components Survey for lift station no. 1, a copy of which is attached to her report.

Ms. Bonilla-Odums requested the Board's authorization to send one uncollectible account totaling \$104.38 to a collection agency.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment. The Board concurred not to take action on terminations this month but requested that the operator continue to provide notice of delinquent amounts in accordance with the District procedures.

After review and discussion, Director Traylor moved to (1) approve the operator's report; (2) authorize operator to send one uncollectible account totaling \$104.38 to a collection agency; and (3) direct that the termination list be filed appropriately and retained in the District's official records. Director Carlson seconded the motion, which passed unanimously.

NORTH FORT BEND WATER AUTHORITY (“NFBWA”) MATTERS

Ms. Bonilla-Odums updated the Board regarding the NFBWA Water Provider Conservation Program.

Ms. Bonilla-Odums provided an update regarding the completion and submittal of the Water Usage Reporting Form to the NFBWA.

DISTRICT WEBSITE MATTERS

There was no discussion on this matter.

DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on March 27, 2024.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

There was no discussion on this matter.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

ATTACHMENTS TO MINUTES

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