

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 14

March 22, 2023

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 22nd day of March, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

James Reuss	President
Patrick McDonald	Vice President
Patrick Carlson	Secretary
Leroy Mensik	Assistant Secretary
Josephine Traylor	Assistant Vice President/ Assistant Secretary

and all of the above were present except Director Mensik, thus constituting a quorum.

Also attending in person were Rene Anandel of Wheeler and Associates, Inc.; Stephanie Viator of District Data Services, Inc. ("District Data"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Larry Mueller of BGE, Inc.; and Duggan Baker and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

Attending via teleconference during executive session only was Connor Best of Munsch Hardt Kopf & Harr, P.C.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the February 22, 2023 regular meeting, submitted in advance. After review and discussion, Director Carlson moved to approve the minutes, as submitted. Director Traylor seconded the motion, which passed unanimously.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this matter.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator reviewed the bookkeeper's report, including the bills for payment, a copy of which is attached.

Ms. Viator reported that the Allegiance Bank Certificate of Deposit (the "CD") will mature on April 7, 2023. She stated that District Data recommends moving the funds from the CD to the District's TexPool account due to higher interest rates.

Following review and discussion, Director McDonald moved to (1) approve the bookkeeper's report and payment of the bills; and (2) authorize the bookkeeper to move the CD funds to the District's TexPool account. Director Traylor seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Anadel presented the tax assessor/collector's report for the month of February and the delinquent tax roll, copies of which are attached. She stated that 95.29% of the 2022 taxes were collected by the end of February.

Ms. Anadel presented for approval check no. 5101 in the amount of \$89.88 payable to Cinco Municipal Utility District No. 1, which is not included in her report.

Following review and discussion, Director Carlson moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account, including check no. 5101, as detailed above. Director McDonald seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mueller reviewed the engineering report, a copy of which is attached.

Mr. Mueller provided an update regarding the Phase II, GIS system, stating that the work has been completed under budget.

Mr. Mueller provided an update regarding the sanitary repair along Cinco Ranch Boulevard at Claircrest, stating that design is approximately 95% complete. Following review and discussion, Director Traylor moved to approve the engineer's report. Director Carlson seconded the motion, which passed unanimously.

CRITICAL LOAD ANNUAL FILING

Mr. Baker stated that the District is required to report its critical load facilities annually to the appropriate agencies. He then stated that the District's engineer, bookkeeper, and operator were given the District's Critical Load Spreadsheet (the "Spreadsheet") for review prior to the meeting. Following review and discussion, Director Carlson moved to approve the Spreadsheet and authorize filing it with the appropriate agencies. Director Traylor seconded the motion and the motion passed unanimously.

REVIEW OF EMERGENCY PREPAREDNESS PLAN AND AUTHORIZE FILING OF UPDATES

Mr. Baker stated an annual review of the District’s Emergency Preparedness Plan by the engineer and operator is underway and will be deferred to a future meeting.

STORM WATER PERMITTING MATTERS AND STORM WATER MANAGEMENT PROGRAM

There was no discussion on this matter.

OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator’s report for February, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 95% for the previous month.

Ms. Bonilla-Odums stated that the televising of the sanitary sewer lines has been completed.

Ms. Bonilla-Odums provided an update to the Board regarding the recycling of the smart meters, stating that this project has been placed on hold.

The Board conducted the annual review of the Identity Theft Prevention Program and reviewed a report prepared by Inframark stating there were no indications of identity theft and no recommendations for changes to the Program. A copy of the Program report is attached to the operator’s report.

Ms. Bonilla-Odums discussed the Water Conservation Plan Annual Report (the “WCP Annual Report”) and stated that no changes are needed at this time. She requested the Board’s authorization to file the WCP Annual Report with the North Fort Bend Water Authority (“NFBWA”) by May 1, 2023.

Ms. Bonilla-Odums reported that the District is required to review the District’s Drought Contingency Plan annually and stated that no changes are needed at this time.

Ms. Bonilla-Odums reported that Inframark received resident correspondence regarding two missing sidewalk slabs located at Blackwood Bridge Lane and Enchanted Meadows Lane. She stated that the homeowner’s association has submitted a work order to repair the sidewalk. She requested the Board’s authorization for Inframark to place orange fencing around the affected area, in the interim.

Ms. Bonilla-Odums requested the Board’s authorization to send two uncollectible accounts totaling \$613.00 to a collection agency.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were

mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment.

After review and discussion, Director Traylor moved to (1) approve the operator's report; (2) approve the WCP Annual Report and authorize it be filed with the NFBWA; (3) authorize Inframark to place orange fencing around the sidewalk area located at Blackwood Bridge Lane and Enchanted Meadows Lane; (4) authorize the operator to send two uncollectible accounts totaling \$613.00 to a collection agency; (5) authorize termination of delinquent accounts in accordance with the District's Rate Order; and (6) direct that the termination list be filed appropriately and retained in the District's official records. Director McDonald seconded the motion, which passed unanimously.

NFBWA MATTERS

Ms. Bonilla-Odums reviewed the NFBWA 2023 Water Provider Conservation Program initiatives, stating that the District's application has been submitted to NFBWA.

DISTRICT WEBSITE MATTERS

The Board reviewed the analytics report provided by Off Cinco, a copy of which is attached.

DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on April 26, 2023.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

Director Carlson reported that he received an email from Representative Schofield requesting water bills be sent to his office for review. He stated that he responded as a resident informing Representative Schofield that he does not reside in his District but is willing to discuss the local water rates.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board convened in executive session at 11:29 a.m., pursuant to Section 551.071 of the Texas Government Code, in order to conduct a private consultation with the

District's attorneys regarding potential litigation. In attendance were Directors Reuss, Carlson, Traylor, and McDonald, Mr. Best, Mr. Baker and Ms. Blanton.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 11:36 a.m.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Asst. Leroy Menske
Secretary, Board of Directors

ATTACHMENTS TO MINUTES

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