

MINUTES
CINCO MUNICIPAL UTILITY DISTRICT NO. 14

March 27, 2024

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 27th day of March, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

James Reuss	President
Patrick McDonald	Vice President
Patrick Carlson	Secretary
Leroy Mensik	Assistant Secretary
Josephine Traylor	Assistant Vice President/ Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending in person were Larry Mueller of BGE, Inc.; Lynnette Tujague of District Data Services, Inc.; Mirna Bonilla-Odums of Inframark, LLC; Ashlie Whittemore of Wheeler and Associates, Inc.; and Duggan Baker and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the February 28, 2024, regular meeting, submitted in advance. After review and discussion, Director Traylor moved to approve the minutes, as submitted. Director Carlson seconded the motion, which passed unanimously.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this matter.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper's report, including the bills for payment, a copy of which is attached.

The Board reviewed an exhibit, submitted in advance, by Michael L. Griffin Elementary School regarding a contribution request. The Board declined to take action on the contribution request. A copy of the exhibit is attached.

After review and discussion, Director Traylor moved to approve the bookkeeper's report and payment of the bills. Director Carlson seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Whittemore presented the tax assessor/collector's report for the previous month, a copy of which is attached. After review and discussion, Director McDonald moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account. Director Mensik seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mueller reviewed the engineering report, a copy of which is attached.

Mr. Mueller reported that the Lead and Copper Rule Revision work is in progress.

CRITICAL LOAD ANNUAL FILING

Mr. Baker stated that the District is required to report its critical load facilities annually to the appropriate agencies. He then stated that the District's engineer, bookkeeper, and operator were given the District's Critical Load Spreadsheet (the "Spreadsheet") for review prior to the meeting. After review and discussion, Director Mensik moved to approve the Spreadsheet and authorize filing it with the appropriate agencies. Director Traylor seconded the motion and the motion passed unanimously.

REVIEW EMERGENCY PREPAREDNESS PLAN ("EPP") AND AUTHORIZE FILING OF UPDATES

The Board discussed the District's EPP and noted that no updates are necessary.

STORM WATER PERMITTING MATTERS AND STORM WATER MANAGEMENT PROGRAM

There was no discussion on this matter.

OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator's report, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 96% for the previous month.

Ms. Bonilla-Odums conducted the annual review of the Identity Theft Prevention Program (the "Program") and reviewed a report prepared by Inframark stating there were no indications of identity theft and no recommendations for changes to the Program. A copy of the Program report is attached to the operator's report.

Mr. Baker stated that the Texas Commission on Environmental Quality (“TCEQ”) rules require that the District review and adopt an Amended and Restated Drought Contingency Plan (“Amended and Restated DCP”) in 2024, prior to May 1st. He reviewed a draft Order Adopting Amended and Restated DCP with the Board.

The Board discussed amending the current Rate Order to reflect the Consumer Price Index increase for garbage and recycling collection, subject to finalization.

Ms. Bonilla-Odums reported that the lift station gates were not on preventative maintenance and stopped working. She stated that Inframark received proposals and discussed options with Director Mensik prior to replacement.

Ms. Bonilla-Odums requested the Board’s authorization to send five uncollectible accounts totaling \$899.33 to a collection agency.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment. The Board concurred not to take action on terminations this month but requested that the operator continue to provide notice of delinquent amounts in accordance with the District procedures.

After review and discussion, Director Mensik moved to (1) approve the operator’s report; (2) adopt the Order Adopting Amended and Restated DCP; Providing for Implementation and Enforcement Thereof; Providing Penalties for Violations; and Containing Other Provisions Related to the Subject; (3) approve the Amended Rate Order, subject to finalization; (4) authorize operator to send five uncollectible account totaling \$899.33 to a collection agency; and (4) direct that the Order and termination list be filed appropriately and retained in the District’s official records. Director Carlson seconded the motion, which passed unanimously.

WATER CONSERVATION PLAN (“WCP”)

Mr. Baker stated that the District is required to review and adopt an Amended and Restated WCP prior to May 1, 2024. He stated that the Amended and Restated WCP will be presented at the next meeting.

NORTH FORT BEND WATER AUTHORITY (“NFBWA”) MATTERS

Ms. Bonilla-Odums updated the Board regarding the NFBWA Water Provider Conservation Program.

DISTRICT WEBSITE MATTERS

There was no discussion on this matter.

DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on April 24, 2024.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

There was no discussion on this matter.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

ATTACHMENTS TO MINUTES

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