## MINUTES CINCO MUNICIPAL UTILITY DISTRICT NO. 14

### October 25, 2023

The Board of Directors of Cinco Municipal Utility District No. 14 met in regular session, open to the public, on the 25<sup>th</sup> day of October, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

James ReussPresidentPatrick McDonaldVice PresidentPatrick CarlsonSecretary

Leroy Mensik Assistant Secretary

Josephine Traylor Assistant Vice President/Assistant Secretary

and all of the above were present except Director McDonald, thus constituting a quorum.

Also attending in person were Lynnette Tujague and Hussain Ali of District Data Services, Inc.; Ashlie Whittemore of Wheeler and Associates, Inc.; Larry Mueller of BGE, Inc.; Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Toby Sledge of Badger Meter; Caleb Burson of Accurate Meter & Supply ("Accurate"); and Duggan Baker and Franky Wallace of Allen Boone Humphries Robinson LLP ("ABHR").

#### PUBLIC COMMENTS

There were no public comments.

### APPROVE MINUTES

The Board considered approving the minutes of the September 27, 2023, regular meeting, submitted in advance. After review and discussion, Director Carlson moved to approve the minutes, as submitted. Director Traylor seconded the motion, which passed unanimously.

### GARBAGE AND RECYCLING MATTERS

The Board discussed garbage and recycling collection services.

### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper's report, including the bills for payment, a copy of which is attached. Following review and discussion, Director Carlson moved to

approve the bookkeeper's report and payment of the bills. Director Traylor seconded the motion, which passed unanimously.

### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Whittemore presented the tax assessor/collector's report for the previous month a copy of which are attached. She stated that 99.04% of the 2022 taxes were collected.

Following review and discussion, Director Mensik moved to approve the tax assessor/collector's report and payment of the checks drawn on the tax account. Director Traylor seconded the motion, which passed unanimously.

### **ENGINEERING MATTERS**

Mr. Mueller reviewed the engineering report, a copy of which is attached.

Mr. Mueller discussed the new TCEQ rule revisions being implemented for the lead and copper rule compliance program, which will require a service line inventory. He requested the Board authorize BGE to work on compliance with the Lead and Copper Rule Revision inventory and database requirements in an amount not to exceed \$5,000.00.

After review and discussion, and based on the engineer's recommendation, Director Mensik moved to accept the engineer's report and authorize BGE to work on compliance with the Lead and Copper Rule Revision inventory and database requirements in an amount not to exceed \$5,000.00. Director Carlson seconded the motion, which passed unanimously.

## STORM WATER PERMITTING MATTERS AND STORM WATER MANAGEMENT PROGRAM

There was no discussion on this matter.

### OPERATION OF DISTRICT FACILITIES

Ms. Bonilla-Odums reviewed the operator's report, a copy of which is attached, and updated the Board on facility repair and maintenance matters. She reported the water accountability was 97% for the previous month.

The Board conducted a hearing on the termination of utility service. Ms. Bonilla-Odums reported that the residents on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why the utility service should not be terminated for reason of nonpayment.

Mr. Burson updated the Board on smart meter matters. He stated that Accurate works with Inframark and reads the meters for the District. He further explained that Accurate is monitoring the performance of the smart meters network connectively and communication issues. Mr. Burson stated that the deficient smart meters will be replaced, as necessary, and will be registered to a new broadband network service provider.

Ms. Bonilla-Odums presented and reviewed the critical component survey to the Board, a copy of which is attached to the operator's report. She requested that the Board authorize Inframark to conduct the survey with respect to the District's Lift Station for an amount not to exceed \$650, if needed.

After review and discussion, Director Traylor moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts in accordance with the District's Rate Order; (3) direct that the termination list be filed appropriately and retained in the District's official records; and (4) authorize Inframark to conduct a critical component survey with respect to the District's Lift Station, as needed, for the amount not to exceed \$650. Director Carlson seconded the motion, which passed unanimously.

# ADOPT RESOLUTION VOTING FOR DIRECTOR FOR BOARD OF DIRECTOR ELECTION FOR FORT BEND CENTRAL APPRAISAL DISTRICT

Mr. Baker reviewed a Resolution Voting for Director in the Board of Directors Election for Fort Bend Central Appraisal District and reviewed with the Board a list of candidates running for the Fort Bend Central Appraisal District Board of Directors Election. After review and discussion, Director Carlson moved to adopt the Resolution Voting for Director in the Board of Directors Election for Fort Bend Central Appraisal District, casting the District's 7 votes for Michael D. Rozell and direct that the Resolution be filed appropriately and retained in the District's official records. Director Traylor seconded the motion, which carried unanimously.

### NORTH FORT BEND WATER AUTHORITY ("NFBWA") MATTERS

There was no discussion on this matter.

### **DISTRICT WEBSITE MATTERS**

There was no discussion on this matter.

### DISCUSS MEETING SCHEDULE

The Board concurred to hold the next meeting on November 15, 2023.

# REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT OPERATIONS

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors

### ATTACHMENTS TO MINUTES

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