

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 119

February 1, 2023

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 119 (the "District") met in regular session, open to the public, on the 1st day of February, 2023, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

| | |
|--------------------|--------------------------|
| Alan Shelby | President |
| Carol Richardson | Vice President |
| Jeanette Spinks | Secretary |
| Brian Keith Joseph | Assistant Vice President |
| Michael J. Garza | Assistant Secretary |

and all of the above were present, except Director Richardson, thus constituting a quorum.

Also attending the meeting were: Loren Morales of RBC Capital Markets; Corporal Salman Ghaffar of the Fort Bend County Constable's Office; Rene Anandel of Wheeler & Associates, Inc. ("Wheeler"); Brittini Silva of Myrtle Cruz, Inc. ("Myrtle Cruz"); Patrick Elliot and Sarah Valladares of Stormwater Solutions ("SWS"); Brian Chovanec of Benchmark Engineering Corporation ("Benchmark"); Missy Steadman of Inframark, LLC ("Inframark"); and Teshia Judkins and Kia Fields of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

The Board received no public comments.

MINUTES

The Board considered approving the minutes of the January 4, 2023, meeting. After discussion, Director Garza moved to approve the minutes, as presented. Director Joseph seconded the motion, which carried by unanimous vote.

SECURITY SERVICES

Corporal Ghaffar discussed the January report on security services in the District, a copy of which is attached, and addressed questions related to same. Corporal Ghaffar stated no further incidents had been reported at an apartment complex in the District and updated the Board regarding the constables' efforts to contact the apartment complex's management to provide their recommendations regarding security services measures.

TAX REPORT

Ms. Andel reviewed the District's monthly tax report for the month of January, a copy of which is attached, reflecting collections of 81.70% of the District's 2022 taxes at the end of January, 2023. Discussion ensued regarding the delinquent account list, and Ms. Andel addressed questions related to same.

Following review and discussion, Director Spinks moved to approve the tax assessor/collector's report and authorize payment of the tax bills. Director Shelby seconded the motion, which carried unanimously.

SALES TAX COLLECTIONS AND ACCOUNTS, INCLUDING REPORT FROM SALES REVENUE INC.

Ms. Judkins noted that the Sales and Use Tax Administration Report, dated January 2023, a copy of which is attached, was provided to the Directors.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT SUMMER CONFERENCE

The Board discussed the AWBD winter conference and also considered approving reimbursement to the directors for expenses incurred in attending the AWBD winter conference and authorizing attendance at the AWBD summer conference. After review and discussion, Director Garza moved to approve reimbursement of the AWBD winter conference expenses and to authorize attendance of Board members interested in attending the AWBD summer conference. The motion was seconded by Director Joseph and carried by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Silva presented the bookkeeper's report for the month of January and submitted the bills for payment. A copy of which is attached. She reviewed the District's investments, including the monthly investment report, a year-to-date budget comparison, certificates of deposit matured and renewed, and a reconciliation of North Fort Bend Water Authority ("NFBWA") revenues and expenses. Ms. Silva stated she plans to void check no. 1325 and reissue as check no. 1333, payable to Stormwater Solutions ("SWS") in the amount of \$12,832.91.

After review and discussion, Director Shelby moved to approve the bookkeeper's report, including the checks presented for payment and check no. 1333. Director Spinks seconded the motion, which carried by unanimous vote.

MOWING, MAINTENANCE, AND REPAIR OF DISTRICT DRAINAGE FACILITIES

Ms. Valladares presented a report regarding maintenance of the District's drainage facilities, a copy of which is attached. She also updated the Board regarding shopping carts left near a drainage channel in the District and SWS' plans to address same.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING STATUS OF COMPLIANCE, NECESSARY TRAINING, AND PUBLIC COMMENT

Mr. Elliot updated the Board on the District's Stormwater Management Plan ("SWMP"), stating SWS received preliminary approval of the District's SWMP permit from the Texas Commission on Environmental Quality and is awaiting receipt of the permit certificate. He then distributed and reviewed the Year 4 annual report for the SWMP and a summary of the Year 5 training and goals under the SWMP, copies of which are attached. He presented a utility bill insert regarding stormwater runoff and prevention of stormwater pollution, a copy of which is also attached.

Mr. Elliot began his training session with the Board and other consultants. The topic of the Year 5 training was stormwater pollution prevention, the minimum control measures, and bacteria-specific elements. Mr. Elliot explained the importance of keeping household hazardous waste, pet waste, and yard waste out of the storm sewers to prevent adding to bacterial impairment. He then continued the training, thoroughly explaining the sources of bacteria and outlining the program elements of the SWMP that deal with these sources.

Following review and discussion, Director Shelby moved to approve the Year 4 annual SWMP report, the Year 5 goals, and the utility bill insert. Director Spinks seconded the motion which carried by unanimous vote.

ENGINEER'S REPORT

Mr. Chovanec distributed and reviewed a report from Benchmark regarding the status of engineering projects in the District, including items specifically addressed as follows in these minutes. A copy of the report is attached.

UTILITY COMMITMENT LETTERS AND ANNEXATION REQUESTS

There were no utility commitment letters or annexation requests for the Board's review.

DEEDS, EASEMENTS, AND CONSENTS TO ENCROACHMENT

There were no deeds, easements, and/or consents to encroachment for the Board's approval and/or acceptance.

FORT BEND COUNTY'S MCKASKLE ROAD PROJECT

Mr. Chovanec updated the Board regarding Fort Bend County's (the "County's") evaluation of a possible project to widen McKaskle Road.

SECOND AMENDMENT TO AGREEMENT FOR ENGINEERING SERVICES BETWEEN DISTRICT AND ENGINEER ("SECOND AMENDMENT")

The Board considered approving the Second Amendment providing for an updated Hourly Rate Schedule for engineering services. Upon a motion made by Director Shelby and seconded by Director Joseph, the Board voted unanimously to approve the Second Amendment.

OPERATOR'S REPORT

Ms. Steadman presented the monthly operator's report for January, a copy of which is attached. She reviewed routine maintenance and repairs in the District, as itemized in the report. Ms. Steadman stated the District's water accountability was 86.52% for the previous billing period and discussed factors that may be influencing accountability as well as Inframark's efforts to investigate same.

Ms. Steadman reported Inframark is in the process of repairing lift pump no. 2 at lift station no. 1.

Ms. Steadman then recommended that the District write off two delinquent water and sewer service accounts for the total amount of \$27.47, noting delinquent accounts less than \$25.00 are not usually sent to Collections Unlimited.

Following discussion, Director Garza moved to: (1) approve the operator's report; and (2) authorize writing off the two delinquent accounts, as recommended. Director Spinks seconded the motion, which carried by unanimous vote.

TERMINATION OF UTILITY SERVICE

Ms. Steadman presented a list of delinquent accounts to the Board. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. She noted that the accounts listed have neither attended the Board meeting nor contacted her office or the District to contest or explain the charges, except for accounts paid earlier in the day. After review and discussion, Director Garza moved to authorize the District's operator to proceed with termination of the utility service pursuant to the provisions of the District's Rate Order to accounts remaining unpaid except for those accounts where payments are being made in accordance with a payment plan authorized by the District's operator. Director Spinks seconded the motion, which carried by unanimous vote.

NFBWA MATTERS

Ms. Steadman reported the District earned a rebate for participating in the Water Provider Conservation Program (the "Program") last year and updated the Board regarding an event the NFBWA is planning for the participants. She then updated the Board regarding the new initiatives required to participate in the Program this year, stating she plans to complete the interest form related to same. She further requested two volunteers from the Board to serve on the Leadership Water Conservation Committee required by the Program and stated Becky Salinas, who works with a homeowners' association within the District, volunteered to serve on this committee as the community liaison. Discussion ensued regarding the Program initiatives. Following discussion, Director Garza moved to establish the Leadership Water Conservation Committee required by the Program comprised of Director Joseph and Director Spinks as representatives of the District and Becky Salinas as the community liaison. Director Spinks sectioned the motion, which carried by unanimous vote.

DISTRICT CORRESPONDENCE

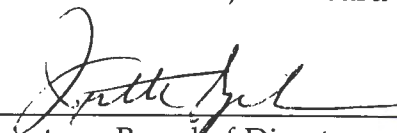
There was no discussion on this matter.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE; RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board did not convene in executive session.

The Board discussed the next meeting date and concurred to meet next on March 1, 2023.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

Minutes
Page

Security services report 1
Tax report 2
Sales and Use Tax Administration Report, dated January 2023 2
Bookkeeper’s report..... 2
Drainage facilities maintenance report..... 3
Year 4 annual report for the Storm Water Management Plan..... 3
Summary of the Year 5 training and goals under the Storm Water Management
Plan..... 3
Utility bill insert regarding stormwater runoff and prevention of stormwater
pollution 3
Engineer’s report..... 3
Operator’s report..... 4