

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 119

April 5, 2023

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 119 (the "District") met in regular session, open to the public, on the 5th day of April, 2023, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Alan Shelby	President
Carol Richardson	Vice President
Jeanette Spinks	Secretary
Brian Keith Joseph	Assistant Vice President
Michael J. Garza	Assistant Secretary

and all of the above were present, except Director Richardson, thus constituting a quorum.

Also attending the meeting were: Corporal Salman Ghaffar of the Fort Bend County Constable's Office; Rene Andel of Wheeler & Associates, Inc. ("Wheeler"); Tina Kelsey of Myrtle Cruz, Inc. ("Myrtle Cruz"); Sarah Valladares of Stormwater Solutions ("SWS"); Brian Chovanec of Benchmark Engineering Corporation ("Benchmark"); Missy Steadman and Randy Davila of Inframark, LLC ("Inframark"); and Teshia Judkins and Kia Fields of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

The Board received no public comments.

MINUTES

The Board considered approving the minutes of the March 1, 2023, meeting. After discussion, Director Shelby moved to approve the minutes, as presented. Director Joseph seconded the motion, which carried by unanimous vote.

SECURITY SERVICES

Corporal Ghaffar discussed the March report on security services in the District, a copy of which is attached.

TAX REPORT

Ms. Anandel reviewed the District's monthly tax report for the month of March, a copy of which is attached, reflecting collections of 97.09% of the District's 2022 taxes at the end of March, 2023, and addressed questions related to the report. Discussion ensued regarding delinquent tax accounts.

Following review and discussion, Director Spinks moved to approve the tax assessor/collector's report and authorize payment of the tax bills. Director Garza seconded the motion, which carried unanimously.

SALES TAX COLLECTIONS AND ACCOUNTS, INCLUDING REPORT FROM SALES REVENUE INC.

Ms. Judkins noted that the Sales and Use Tax Administration Report, dated March 2023, a copy of which is attached, was provided to the Directors.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kelsey presented the bookkeeper's report for the month of March and submitted the bills for payment. A copy of the bookkeeper's report is attached. She reviewed the District's investments, including the monthly investment report, a year-to-date budget comparison, certificates of deposit matured and renewed, and a reconciliation of North Fort Bend Water Authority ("NFBWA") revenues and expenses.

After review and discussion, Director Spinks moved to approve the bookkeeper's report, including the checks presented for payment. Director Shelby seconded the motion, which carried by unanimous vote.

MOWING, MAINTENANCE, AND REPAIR OF DISTRICT DRAINAGE FACILITIES

Ms. Valladares presented a report regarding maintenance of the District's drainage facilities, a copy of which is attached. She also updated the Board regarding overseeding and an inspection of the outfall pipes planned in the District.

ENGINEER'S REPORT

Mr. Chovanec distributed and reviewed a report from Benchmark regarding the status of engineering projects in the District, including items specifically addressed as follows in these minutes. A copy of the report is attached.

Mr. Chovanec updated the Board regarding the new commercial business discussed at the last Board of Directors meeting, noting the business is within the District, Benchmark previously approved plans for the business, and such plans have been provided to the District's operator.

Mr. Chovanec presented and discussed correspondence received from Houston Pipeline Company, LP related to work planned near Burney Road and West Airport Boulevard, noting similar work has occurred previously with no issues and Benchmark does not currently believe the work will have any impact on any District facilities.

The Board discussed construction occurring near the District and publications that may provide additional information regarding same.

UTILITY COMMITMENT LETTERS AND ANNEXATION REQUESTS

There were no utility commitment letters or annexation requests for the Board's review.

DEEDS, EASEMENTS, AND CONSENTS TO ENCROACHMENT

There were no deeds, easements, and/or consents to encroachment for the Board's approval and/or acceptance.

FORT BEND COUNTY'S MCKASKLE ROAD PROJECT

Mr. Chovanec updated the Board regarding Fort Bend County's (the "County's") evaluation of a possible project to widen McKaskle Road.

OPERATOR'S REPORT

Ms. Steadman presented the monthly operator's report for March, a copy of which is attached. She reviewed routine maintenance and repairs in the District, as itemized in the report. Ms. Steadman stated the District's water accountability was 87.30% for the previous billing period and discussed factors that may be influencing accountability as well as Inframark's efforts to investigate same.

Ms. Steadman updated the Board regarding the status of the repair of lift pump no. 2 and the installation of a vent fan, both at lift station no. 1.

Ms. Steadman stated Inframark recommends replacing lift pump no. 1 at lift station no. 1. She presented and reviewed proposals for the replacement of the pump, copies of which are attached to the operator's report. Mr. Chovanec concurred with Inframark's recommendation. Ms. Steadman presented and reviewed the chart that tracks pump repairs and replacements at the lift station and water plant, a copy of which is attached to the operator's report. She stated the estimated replacement cost for lift pump no. 1 is \$34,155, but the District will also receive a credit of \$5,941.50 representing 50% of the cost of a previous repair on the pump, for a total replacement cost of \$28,213.50. Discussion ensued, including discussion regarding the proposals.

Following discussion, Director Shelby moved to: (1) approve the operator's report; and (2) authorize Inframark to replace lift pump no. 1 at lift station no. 1 at a cost not to exceed \$28,213.50, as recommended. Director Joseph seconded the motion, which carried by unanimous vote.

TERMINATION OF UTILITY SERVICE

Ms. Steadman presented a list of delinquent accounts to the Board. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. She noted that the accounts listed have neither attended the Board meeting nor contacted her office or the District to contest or explain the charges, except for accounts paid earlier in the day. After review and discussion, Director Shelby moved to authorize the District's operator to proceed with termination of the utility service pursuant to the provisions of the District's Rate Order to accounts remaining unpaid except for those accounts where payments are being made in accordance with a payment plan authorized by the District's operator. Director Joseph seconded the motion, which carried by unanimous vote.

IDENTIFY THEFT PREVENTION PROGRAM

Ms. Steadman presented the annual report on the identity theft prevention program, a copy of which is included in the operator's report. She stated there were no identity theft problems during the reporting period and there are no recommendations for revision of the program.

NFBWA MATTERS

Ms. Steadman requested that the Board set the water gallon threshold for high water users related to the District's participation in the Water Provider Conservation Program (the "Program") this year and updated the Board regarding the status of the District's initiatives included in the Program. She then stated the District received its groundwater credits certificate for sponsoring Drabek Elementary last year as part of the Fort Bend Subsidence District's Water Wise program, which counts towards one of the District's goals as part of the Program. Ms. Judkins noted a copy of correspondence from the Fort Bend Subsidence District regarding the groundwater credits certificate was also provided to the Board.

Following review and discussion, Director Shelby moved to set the water gallon threshold for high water users at 15,000 gallons. Director Joseph seconded the motion, which carried by unanimous vote.

APPROVE ANNUAL REPORT ON WATER CONSERVATION PLAN AND AUTHORIZE SUBMITTAL TO THE NFBWA

Ms. Steadman discussed the annual report on the Water Conservation Plan. Following discussion and upon a motion made by Director Shelby and seconded by Director Joseph, the Board voted unanimously to approve the annual report, subject to Inframark's final review, and to authorize Inframark to timely submit the annual report to the NFBWA.

DISTRICT CORRESPONDENCE

There was no discussion on this matter.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING STATUS OF COMPLIANCE, NECESSARY TRAINING, AND PUBLIC COMMENT

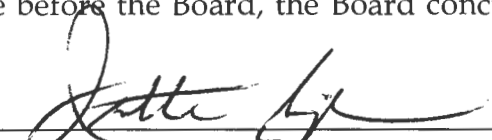
There was no discussion on this matter.

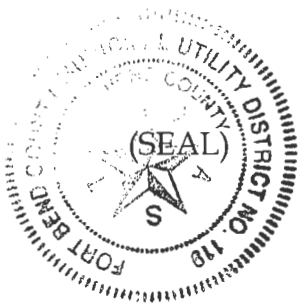
CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE; RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board did not convene in executive session.

The Board discussed the next meeting date and concurred to meet next on May 3, 2023.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors



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