

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 119

April 3, 2024

The Board of Directors (the “Board”) of Fort Bend County Municipal Utility District No. 119 (the “District”) met in regular session, open to the public, on the 3rd day of April, 2024, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Alan Shelby	President
Carol Richardson	Vice President
Jeanette Spinks	Secretary
Brian Keith Joseph	Assistant Vice President
Michael J. Garza	Assistant Secretary

and all of the above were present, except Director Richardson, thus constituting a quorum.

Also attending the meeting were: Kurt Adkins of Summit Management, LLC; Leslie Cook of RBC Capital Markets; Sergeant Salman Ghaffar and Deputy Anthony Jackson of the Fort Bend County Constable’s Office; Magen Fischer of Wheeler & Associates, Inc. (“Wheeler”) and of Sales Revenue Inc. (“SRI”); Jimm Davis of Myrtle Cruz, Inc. (“Myrtle Cruz”); Sarah Valladares of Stormwater Solutions (“SWS”); Brian Chovanec of Benchmark Engineering Corporation (“Benchmark”); Randy Davila of Inframark, LLC (“Inframark”); and Teshia Judkins and Kia Fields of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENTS

The Board received no public comments.

MINUTES

The Board considered approving the minutes of the March 6, 2024, meeting. After discussion, Director Garza moved to approve the minutes, as presented. Director Shelby seconded the motion, which carried by unanimous vote.

SECURITY SERVICES

Deputy Jackson discussed the March report on security services in the District, a copy of which is attached.

TAX REPORT

Ms. Fischer reviewed the District's monthly tax report for the month of March, reflecting collections of 93.51% of the District's 2023 taxes at the end of March, 2024.

Following review and discussion, Director Shelby moved to approve the tax assessor/collector's report and authorize payment of the tax bills. Director Joseph seconded the motion, which carried unanimously.

SALES TAX COLLECTIONS AND ACCOUNTS, INCLUDING REPORT FROM SALES REVENUE INC.

Ms. Judkins noted that the Sales and Use Tax Administration Report, dated April 2024, a copy of which is attached, was provided to the Directors.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Cook distributed and reviewed exemption scenarios for residents who are disabled or 65 years of age or older and for a general homestead exemption. The Board then considered exemption options for residents who are disabled or 65 years of age or older as well as a general homestead tax exemption. After discussion, the Board considered adopting a resolution providing for the exemption from ad valorem taxation of \$10,000 of the appraised value of residence homesteads of individuals who are disabled or are sixty-five years of age or older, but rejecting the general homestead exemption (the "Resolution"). Upon a motion made by Director Garza and seconded by Director Spinks, the Board voted unanimously to adopt the Resolution.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Davis presented the bookkeeper's report for the month of March and submitted the bills for payment. A copy of the bookkeeper's report is attached. He reviewed the District's investments, including the monthly investment report, a year-to-date budget comparison, certificates of deposit matured and renewed, and a reconciliation of North Fort Bend Water Authority ("NFBWA") revenues and expenses. He also requested approval of check no. 1134 in the amount of \$1,239.53 to reissue a deposit refund, which check he noted is not included in the report.

After review and discussion, Director Spinks moved to approve the bookkeeper's reports, including the checks presented for payment and check no. 1134. Director Garza seconded the motion, which carried by unanimous vote.

MOWING, MAINTENANCE, AND REPAIR OF DISTRICT DRAINAGE FACILITIES

Ms. Valladares presented a report regarding maintenance of the District's drainage facilities, a copy of which is attached, and reported SWS plans to begin the drainage channel maintenance to replace certain portions of outfall pipes in the coming weeks.

ENGINEER'S REPORT

Mr. Chovanec distributed and reviewed a report from Benchmark regarding the status of engineering projects in the District, including items specifically addressed as follows in these minutes. A copy of the report is attached.

UTILITY COMMITMENT LETTERS AND ANNEXATION REQUESTS

There were no utility commitment letters or annexation requests for the Board's review.

DEEDS, EASEMENTS, AND CONSENTS TO ENCROACHMENT

There were no deeds, easements, and/or consents to encroachment for the Board's approval and/or acceptance.

FORT BEND COUNTY'S MCKASKLE ROAD PROJECT

Mr. Chovanec updated the Board regarding Fort Bend County's (the "County") evaluation of a possible project to widen McKaskle Road.

OTHER ENGINEERING MATTERS

Mr. Chovanec next noted he is evaluating the District's facilities in order to identify if there are any recommended projects for the District's capital improvement plan and he will report the results of his evaluation once complete.

OPERATOR'S REPORT

Mr. Davila presented the monthly operator's report for March, a copy of which is attached. He reviewed routine maintenance and repairs in the District, as itemized in the report. Mr. Davila stated the District's water accountability was 101.50% for the previous billing period.

Mr. Davila stated the SuperAll treatment has been applied to the pumps at the lift station, noting Inframark plans to perform tests and include an update regarding the effectiveness of the treatment in the operator's report at the next Board meeting.

Mr. Davila informed the Board of a request for an additional water and sewer bill adjustment from a customer due to a pipe bursting during the recent freeze, noting Inframark had already adjusted the water and sewer bill by recalculating the water

charges (not including any charges for NFBWA fees) and the sewer charges but the customer was requesting an additional adjustment. He also reviewed information related to the request and recommended the Board deny the request for the additional water and sewer bill adjustment. Discussion ensued, including discussion related to the customer request.

Mr. Davila recommended the Board authorize submitting one delinquent water and sewer services account with a total balance of \$211.87 to Collections Unlimited for collection.

Following discussion, Director Shelby moved to: (1) approve the operator's report; (2) deny an additional adjustment to the water and sewer bill of the customer, as recommended; and (3) authorize submitting one delinquent account totaling \$211.87 to Collections Unlimited for collection, as recommended. Director Joseph seconded the motion, which carried by unanimous vote.

TERMINATION OF UTILITY SERVICE

Mr. Davila presented a list of delinquent accounts to the Board. He stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. He noted that the accounts listed have neither attended the Board meeting nor contacted his office or the District to contest or explain the charges, except for accounts paid earlier in the day. After review and discussion, Director Shelby moved to authorize the District's operator to proceed with termination of the utility service pursuant to the provisions of the District's Rate Order to accounts remaining unpaid except for those accounts where payments are being made in accordance with a payment plan authorized by the District's operator. Director Joseph seconded the motion, which carried by unanimous vote.

IDENTIFY THEFT PREVENTION PROGRAM

Mr. Davila presented the annual report on the identity theft prevention program, a copy of which is included in the operator's report. He stated there were no identity theft problems during the reporting period and there are no recommendations for revision of the program.

NFBWA MATTERS

The Board discussed matters related to the Water Provider Conservation Program (the "Program"), including plans to modify the Leadership Water Conservation Committee required by the Program at a future Board meeting.

DISTRICT CORRESPONDENCE

Ms. Judkins updated the Board regarding correspondence received from Mr. Bello regarding his attendance at today's meeting.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING STATUS OF COMPLIANCE, NECESSARY TRAINING, AND PUBLIC COMMENT

There was no discussion on this matter.

MEETING SCHEDULE

The Board discussed the schedule for future Board meetings and concurred to meet next at its regularly scheduled days and times on May 1st and June 5th.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE; RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board did not convene in executive session.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Secretary, Board of Directors

(SEAL)

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