

DRAFT

MINUTES FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 119

May 3, 2023

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 119 (the "District") met in regular session, open to the public, on the 3rd day of May, 2023, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Alan Shelby	President
Carol Richardson	Vice President
Jeanette Spinks	Secretary
Brian Keith Joseph	Assistant Vice President
Michael J. Garza	Assistant Secretary

and all of the above were present, except Directors Shelby and Garza, thus constituting a quorum.

Also attending the meeting were: Kurt Adkins of Summit Management, LLC; Dan McDonald of McDonald and Wessendorff Insurance ("McDonald"); Corporal Salman Ghaffar of the Fort Bend County Constable's Office; Stephanie Dorrrough of Wheeler & Associates, Inc. ("Wheeler"); Marissa Iguess and Jimm Davis of Myrtle Cruz, Inc. ("Myrtle Cruz"); Sarah Valladares of Stormwater Solutions ("SWS"); Brian Chovanec of Benchmark Engineering Corporation ("Benchmark"); Missy Steadman and Randy Davila of Inframark, LLC ("Inframark"); and Teshia Judkins and Kia Fields of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

The Board received no public comments.

MINUTES

The Board considered approving the minutes of the April 5, 2023, meeting. After discussion, Director Spinks moved to approve the minutes, as presented. Director Joseph seconded the motion, which carried by unanimous vote.

SECURITY SERVICES

Corporal Ghaffar discussed the April report on security services in the District, a copy of which is attached.

TAX REPORT

Ms. Dorrough reviewed the District's monthly tax report for the month of April, a copy of which is attached, reflecting collections of 97.62% of the District's 2022 taxes at the end of April, 2023.

Following review and discussion, Director Spinks moved to approve the tax assessor/collector's report and authorize payment of the tax bills. Director Richardson seconded the motion, which carried unanimously.

SALES TAX COLLECTIONS AND ACCOUNTS, INCLUDING REPORT FROM SALES REVENUE INC.

Ms. Judkins noted that the Sales and Use Tax Administration Report, dated April 2023, a copy of which is attached, was provided to the Directors.

INSURANCE RENEWAL

Mr. McDonald reviewed and discussed proposals from McDonald for renewal of the District's insurance, including without limitation general liability/auto, property, boiler and machinery, excess liability, pollution liability, and directors' and officers' liability insurance as well as the directors and consultants bonds and the peace officer bond. He noted McDonald obtained an additional quote for boiler and machinery insurance from Chubb and recommended the District select Chubb for such insurance. Discussion ensued and Mr. McDonald addressed questions regarding the proposals. After review and discussion, Director Spinks moved to accept the proposals from McDonald for renewal of the District's insurance as presented, including selecting Chubb for boiler and machinery insurance as recommended, and to decline any optional new coverages proposed. The motion was seconded by Director Richardson and carried by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Iguess presented the bookkeeper's report for the month of April and submitted the bills for payment. A copy of the bookkeeper's report is attached. She reviewed the District's investments, including the monthly investment report, a year-to-date budget comparison, certificates of deposit matured and renewed, and a reconciliation of North Fort Bend Water Authority ("NFBWA") revenues and expenses.

After review and discussion, Director Richardson moved to approve the bookkeeper's report, including the checks presented for payment. Director Joseph seconded the motion, which carried by unanimous vote.

DRAFT

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed the District's Travel Reimbursement Guidelines and director expenses for the upcoming AWBD summer conference. After review and discussion, Director Richardson moved to authorize reimbursement to any directors attending the conference for up to four per diems, three nights of hotel, and six meals during the conference. Director Spinks seconded the motion, which passed unanimously.

MOWING, MAINTENANCE, AND REPAIR OF DISTRICT DRAINAGE FACILITIES

Ms. Valladares presented a report regarding maintenance of the District's drainage facilities, a copy of which is attached. She reported SWS found certain outfall pipes that may need repair in the future. Mr. Chovanec commented regarding past work done on outfall pipes in the District. Following discussion, Ms. Valladares and Mr. Chovanec agreed to further assess the status of these outfall pipes and report to the Board at a future meeting their recommendations regarding any repairs to same.

ENGINEER'S REPORT

Mr. Chovanec distributed and reviewed a report from Benchmark regarding the status of engineering projects in the District, including items specifically addressed as follows in these minutes. A copy of the report is attached.

UTILITY COMMITMENT LETTERS AND ANNEXATION REQUESTS

There were no utility commitment letters or annexation requests for the Board's review.

DEEDS, EASEMENTS, AND CONSENTS TO ENCROACHMENT

There were no deeds, easements, and/or consents to encroachment for the Board's approval and/or acceptance.

FORT BEND COUNTY'S MCKASKLE ROAD PROJECT

Mr. Chovanec updated the Board regarding Fort Bend County's evaluation of a possible project to widen McKaskle Road.

OPERATOR'S REPORT

Mr. Davila presented the monthly operator's report for April, a copy of which is attached. He reviewed routine maintenance and repairs in the District, as itemized in

the report. Mr. Davila stated the District's water accountability was 89.40% for the previous billing period.

Mr. Davila reviewed proposals to conduct valve and manhole surveys. Discussion ensued regarding previous valve and manhole surveys and repairs associated with those surveys. Following discussion, Ms. Steadman recommended deferring consideration of the proposals at this time and stated she will gather additional information regarding the previous repairs and surveys and may revise the proposals as appropriate before presenting them again to the Board.

Mr. Davila recommended the Board authorize submitting one delinquent water and sewer services account with a balance of \$47.51 to Collections Unlimited for collection.

Following discussion, Director Spinks moved to: (1) approve the operator's report; and (2) authorize submitting one delinquent account totaling \$47.51 to Collections Unlimited for collection, as recommended. Director Richardson seconded the motion, which carried by unanimous vote.

TERMINATION OF UTILITY SERVICE

Mr. Davila presented a list of delinquent accounts to the Board. He stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. He noted that the accounts listed have neither attended the Board meeting nor contacted her office or the District to contest or explain the charges, except for accounts paid earlier in the day. After review and discussion, Director Spinks moved to authorize the District's operator to proceed with termination of the utility service pursuant to the provisions of the District's Rate Order to accounts remaining unpaid except for those accounts where payments are being made in accordance with a payment plan authorized by the District's operator. Director Richardson seconded the motion, which carried by unanimous vote.

CONSUMER CONFIDENCE REPORT ("CCR")

The Board considered approving the CCR, authorizing the filing of same with the Texas Commission on Environmental Quality ("TCEQ"), and distributing same to the District's customers. Upon a motion made by Director Spinks and seconded by Director Richardson, the motion passed unanimously to approve the CCR, to authorize filing it with the TCEQ, and to authorize distributing it to the District's customers, as recommended by the District's operator.

NFBWA MATTERS

Ms. Steadman updated the Board regarding the status of the District's initiatives included in the Water Provider Conservation Program (the "Program").

DISTRICT CORRESPONDENCE

There was no discussion on this matter.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING STATUS OF COMPLIANCE, NECESSARY TRAINING, AND PUBLIC COMMENT

There was no discussion on this matter.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE; RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board did not convene in executive session.

The Board discussed the next meeting date and concurred to meet next on June 7, 2023.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Secretary, Board of Directors

(SEAL)

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