

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 119

December 7, 2022

The Board of Directors (the “Board”) of Fort Bend County Municipal Utility District No. 119 (the “District”) met in regular session, open to the public, on the 7th day of December, 2022, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Alan Shelby	President
Carol Richardson	Vice President
Jeanette Spinks	Secretary
Brian Keith Joseph	Assistant Vice President
Michael J. Garza	Assistant Secretary

and all of the above were present, except Director Richardson, thus constituting a quorum.

Also attending the meeting were: Deputy Salman Ghaffar of the Fort Bend County Constable’s Office; Rene Andel of Wheeler & Associates, Inc. (“Wheeler”); Brittini Silva of Myrtle Cruz, Inc. (“Myrtle Cruz”); Sarah Valladares and Michelle Kincer of Stormwater Solutions (“SWS”); Brian Chovanec of Benchmark Engineering Corporation (“Benchmark”); Missy Steadman of Inframark, LLC (“Inframark”); and Teshia Judkins and Kia Fields of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENTS

The Board received no public comments.

MINUTES

The Board considered approving the minutes of the November 2, 2022, meeting. After discussion, Director Garza moved to approve the minutes, as presented. Director Joseph seconded the motion, which carried by unanimous vote.

SECURITY SERVICES

Deputy Ghaffar discussed the November report on security services in the District, a copy of which is attached, and addressed questions related to same.

TAX REPORT

Ms. Andel reviewed the District's monthly tax report for the month of November, a copy of which is attached, reflecting collections of 8.18% of the District's 2022 taxes at the end of November, 2022.

Following review and discussion, Director Spinks moved to approve the tax assessor/collector's report and authorize payment of the tax bills. Director Shelby seconded the motion, which carried unanimously.

SALES TAX COLLECTIONS AND ACCOUNTS, INCLUDING REPORT FROM SALES REVENUE INC.

Ms. Judkins noted that the Sales and Use Tax Administration Report, dated November 2022, a copy of which is attached, was provided to the Directors.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Silva presented the bookkeeper's report for the month of November and submitted the bills for payment. A copy of which is attached. She reviewed the District's investments, including the monthly investment report, a year-to-date budget comparison, certificates of deposit matured and renewed, and a reconciliation of North Fort Bend Water Authority ("NFBWA") revenues and expenses.

The Board discussed expenses related to the District's security services agreement with Fort Bend County.

Ms. Silva then addressed questions related to the bookkeeper's report, and discussion ensued regarding water and sewer revenues and the recent payment in the approximate amount of \$217,000.00 from Fort Bend County Municipal Utility District No. 41 ("MUD 41") for their use of the interconnect.

After review and discussion, Director Spinks moved to approve the bookkeeper's report, including the checks presented for payment. Director Garza seconded the motion, which carried by unanimous vote.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE

The Board discussed the District's Travel Reimbursement Guidelines and Director Expenses in anticipation of the AWBD winter conference. After discussion, Director Shelby moved to authorize: (i) for any directors of the Board attending the conference in-person, reimbursement of the costs of up to two nights of lodging, reasonable meals, and payment of up to three per diems; and (ii) for any directors of the Board attending the conference virtually, payment of per diems for the days the director

attends the conference virtually. Director Spinks seconded the motion, which carried unanimously.

MOWING, MAINTENANCE, AND REPAIR OF DISTRICT DRAINAGE FACILITIES

Ms. Valladares introduced Ms. Kincer to the Board. Ms. Valladares then presented a report regarding maintenance of the District's drainage facilities, a copy of which is attached.

ENGINEER'S REPORT

Mr. Chovanec distributed and reviewed a report from Benchmark regarding the status of engineering projects in the District, including items specifically addressed as follows in these minutes. A copy of the report is attached.

UTILITY COMMITMENT LETTERS AND ANNEXATION REQUESTS

There were no utility commitment letters or annexation requests for the Board's review.

DEEDS, EASEMENTS, AND CONSENTS TO ENCROACHMENT

There were no deeds, easements, and/or consents to encroachment for the Board's approval and/or acceptance.

FORT BEND COUNTY'S MCKASKLE ROAD PROJECT

Mr. Chovanec updated the Board regarding Fort Bend County's (the "County's") evaluation of a possible project to widen McKaskle Road.

OPERATOR'S REPORT

Ms. Steadman presented the monthly operator's report for November, a copy of which is attached. She reviewed routine maintenance and repairs in the District, as itemized in the report. Ms. Steadman stated the District's water accountability was 85.29% for the previous billing period and discussed factors that may be influencing accountability as well as Inframark's efforts to investigate same.

Ms. Steadman updated the Board regarding the repair of lift pump no. 1 at lift station no. 1.

The Board discussed the City of Houston's recent boil water notice, which Ms. Steadman noted did not impact the District.

Ms. Steadman reported lift pump nos. 2 and 3 at the lift station are being repaired, sod had been replaced at the water line, and the condensation filter was replaced at the water plant.

Ms. Steadman recommended the Board authorize turning over one delinquent water and sewer services account with a balance of \$41.02 to Collections Unlimited for collection.

Following discussion, Director Garza moved to: (1) approve the operator's report; and (2) authorize turning over one delinquent account totaling \$41.02 to Collections Unlimited for collection, as recommended. Director Spinks seconded the motion, which carried by unanimous vote.

TERMINATION OF UTILITY SERVICE

Ms. Steadman presented a list of delinquent accounts to the Board. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. She noted that the accounts listed have neither attended the Board meeting nor contacted her office or the District to contest or explain the charges, except for accounts paid earlier in the day. Following discussion, the Board concurred not to take action on terminations this month but requested the operator continue to provide notice of delinquent amounts in accordance with District procedures.

NFBWA MATTERS

Ms. Steadman updated the Board regarding the status of the District's initiatives included in the Water Provider Conservation Program, noting the District has met all of the requirements of the Program, except for an additional high water notice for November usage, which she noted would be distributed.

RESOLUTION APPROVING SUBMITTAL OF THE WATER SMART APPLICATION FOR INCLUSION IN THE ASSOCIATION OF WATER BOARD DIRECTORS WATER SMART PARTNERS PROGRAM

The Board considered a Resolution Approving Submittal of the Water Smart Application for Inclusion in the Association of Water Board Directors Water Smart Partners Program (the "Water Smart Resolution"). Following discussion, Director Garza moved to approve the Water Smart Resolution. Director Spinks seconded the motion, which carried by unanimous vote.

DISTRICT CORRESPONDENCE

Ms. Judkins noted that copies of a letter from the TCEQ regarding a municipal setting designation and correspondence from the District's financial advisor regarding disclosure information was provided to the Directors.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING STATUS OF COMPLIANCE, NECESSARY TRAINING, AND PUBLIC COMMENT

There was no discussion on this matter.

EMINENT DOMAIN REPORT

Ms. Judkins reported ABHR will file the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE; RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board did not convene in executive session.

OPERATOR'S REPORT (CONTINUED)

Ms. Steadman discussed recently adopted rules to implement legislation regarding a required notice that will be provided to District residents by the required deadline concerning payment procedures during certain extreme weather emergencies.

The Board discussed the next meeting date and concurred to meet next on January 4, 2023.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Secretary, Board of Directors

(SEAL)

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